



Payroll Schedule - 2010 2nd Quarter

So that Teamwork HR may provide you with timely and accurate payroll, we must receive ALL timesheets complete with hours worked as follows:

Weekly - Tuesday by 10 a.m.

Bi-Weekly - Tuesday by 10 a.m.

Semi Monthly - The following business day after the pay period ends by 10 a.m.

Weekly:

<u>Pay Date</u>	<u>Pay Period</u>	<u>Pay Date</u>	<u>Pay Period</u>
04/02/10	(3/22 to 3/28)	05/21/10	(5/10 to 5/16)
04/09/10	(3/29 to 4/4)	05/28/10	(5/17 to 5/23)
04/16/10	(4/5 to 4/11)	06/04/10	(5/24 to 5/30)
04/23/10	(4/12 to 4/18)	06/11/10	(5/31 to 6/6)
04/30/10	(4/19 to 4/25)	06/18/10	(6/7 to 6/13)
05/07/10	(4/26 to 5/2)	06/25/10	(6/14 to 6/20)
05/14/10	(5/3 to 5/9)		

Bi-Weekly Group 1:

<u>Pay Date</u>	<u>Pay Period</u>
04/09/10	(3/22 to 4/4)
04/23/10	(4/5 to 4/18)
05/07/10	(4/19 to 5/2)
05/21/10	(5/3 to 5/16)
06/04/10	(5/17 to 5/30)
06/18/10	(5/31 to 6/13)

Bi-Weekly Group 2:

<u>Pay Date</u>	<u>Pay Period</u>
04/02/10	(3/15 to 3/28)
04/16/10	(3/29 to 4/11)
04/30/10	(4/12 to 4/25)
05/14/10	(4/26 to 5/9)
05/28/10	(5/10 to 5/23)
06/11/10	(5/24 to 6/6)
06/25/10	(6/7 to 6/20)

Semi Monthly:

<u>Pay Date</u>	<u>Pay Period</u>
04/05/10	(3/16 to 3/31)
04/20/10	(4/1 to 4/15)
05/05/10	(4/16 to 4/30)
05/20/10	(5/1 to 5/15)
06/04/10	(5/16 to 5/31)
06/21/10	(6/1 to 6/15)