



# Payroll Schedule - 2010 3rd Quarter

So that Teamwork HR may provide you with timely and accurate payroll, we must receive ALL timesheets complete with hours worked as follows:

**Weekly - Tuesday by 10 a.m.**

**Bi-Weekly - Tuesday by 10 a.m.**

**Semi Monthly - The following business day after the pay period ends by 10 a.m.**

### Weekly:

<u>Pay Date</u>	<u>Pay Period</u>	<u>Pay Date</u>	<u>Pay Period</u>
07/02/10	(6/21 to 6/27)	08/20/10	(8/9 to 8/15)
07/09/10	(6/28 to 7/4)	08/27/10	(8/16 to 8/22)
07/16/10	(7/5 to 7/11)	09/03/10	(8/23 to 8/29)
07/23/10	(7/12 to 7/18)	09/10/10	(8/30 to 9/5)
07/30/10	(7/19 to 7/25)	09/17/10	(9/6 to 9/12)
08/06/10	(7/26 to 8/1)	09/24/10	(9/13 to 9/19)
08/13/10	(8/2 to 8/8)		

### Bi-Weekly Group 1:

<u>Pay Date</u>	<u>Pay Period</u>
07/02/10	(6/14 to 6/27)
07/16/10	(6/28 to 7/11)
07/30/10	(7/12 to 7/25)
08/13/10	(7/26 to 8/8)
08/27/10	(8/9 to 8/22)
09/10/10	(8/23 to 9/5)
09/24/10	(9/6 to 9/19)

### Bi-Weekly Group 2:

<u>Pay Date</u>	<u>Pay Period</u>
07/09/10	(6/21 to 7/4)
07/23/10	(7/5 to 7/18)
08/06/10	(7/19 to 8/1)
08/20/10	(8/2 to 8/15)
09/03/10	(8/16 to 8/29)
09/17/10	(8/30 to 9/12)

### Semi Monthly:

<u>Pay Date</u>	<u>Pay Period</u>
07/06/10	(6/16 to 6/30)
07/20/10	(7/1 to 7/15)
08/05/10	(7/16 to 7/31)
08/20/10	(8/1 to 8/15)
09/03/10	(8/16 to 8/31)
09/20/10	(9/1 to 9/15)